MB SAFETY COORDINATOR

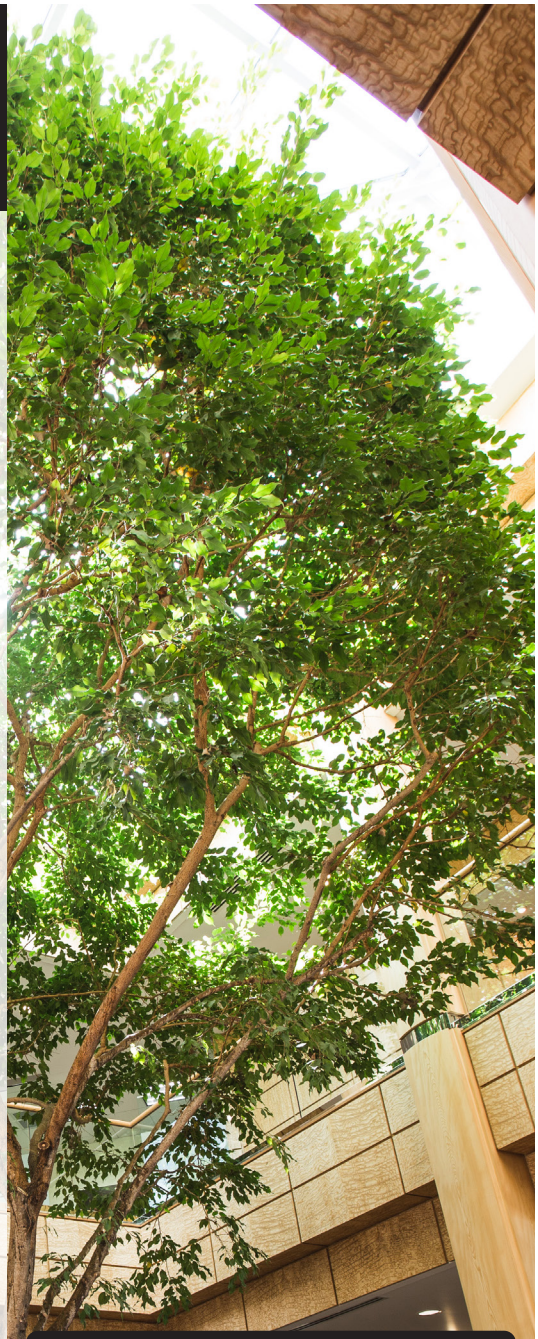
We are seeking an experienced Safety Coordinator that will focus on promoting workplace safety and regulatory compliance for MBVC and its subsidiaries. This position will also be responsible for discovering opportunities for improving conditions and executing various safety programs across a multidisciplinary workforce.

Key Responsibilities

- Maintain all EHS policies and programs, including documentation, corrective actions.
- Advise and instruct on various safety-related topics, including holding Safety Council, Department safety meetings and regular safety audits
- Conduct scheduled risk assessments and enforce preventative measures
- Manage training matrix & assist in facilitating training.
- Review existing policies/measures and update according to new legislation.
- Must be at least 50% in the field.
- Initiate and organize EHS training of employees and executives.
- Inspect premises/the work of personnel to identify issues or non-conformity.
- Oversee installations, maintenance, disposal of substances etc. to ensure they are done in accordance with OHSA and MBVC standards.
- Stop any unsafe acts or processes; issue corrective or disciplinary actions.
- Record/investigate incidents to determine causes. Maintain OSHA 300 log.
- Assist and work in tandem with Human Resources when dealing with Workers Compensation cases.
- Prepare reports and provide statistical information to upper management.
- Attend local county or district safety meetings.
- Ensure all safety procedures and protocols are being followed in all locations.
- Installation and upkeep of safety tracking software.

Preferred Candidate Profile

- Safety Management: 2 years (Preferred)
- Proven experience as in the field of Safety.
- In-depth knowledge of legislation (e.g. OSHA/EPA) and procedures.
- Knowledge of potentially hazardous materials or practices.
- Experience in writing reports and policies for health and safety.
- Familiarity with conducting data analysis and reporting statistics.
- Bilingual; Spanish a plus.
- Proficient in MS Office.
- Outstanding organizational skills; Diligent with great attention to detail.
- Excellent communication skills with the ability to present and speak to large groups.
- OSHA 10 or OSHA 30 level certification.



M. BOHLKE CORP. SNAPSHOT

M. Bohlke Corp. is a world leader in architectural wood products.

We strive to provide our clients with the finest wood products that nature has to offer. Together, conscientiously and responsibly, we use one of earth's most beautiful resources to enrich the world around us.

Family owned and operated since 1966, we have led the veneer industry in many technological innovations. We are a dynamic, international company known for industry leadership, expertise and our hardworking team environment.

mbveneer.com

8375 N. Gilmore Road | Fairfield, OH

ABOUT M. BOHLKE CORP.



Our Culture

We feel that dedicated people are the key to our success. Through the efforts of our team, M. Bohlke Corp. has become a world leader in the wood industry. Over 50 of our 200+ employees have spent 25+ years with us! Our office is located in Fairfield, OH, just north of Cincinnati.



Our History



1966 Manfred Bohlke founds the company, which is now known as M. Bohlke Veneer Corp.



1979 Fairfield Veneer Mill is built.



1998 MB Face plant is built.



2002 Corporate HQ construction is finished.



2016 50 years in business.



1992 Production plant triples in size.



1993 Patented vacuum flitch table installed.



2017 75,000 square foot lumber expansion.

Benefits Overview

- Health and dental insurance.
- $15,000 life insurance policy to the age of 65.
- Matching retirement contributions equal to 50% of the first 6% that an employee contributes, or 3%.
- A Perfect Attendance Bonus for hourly employees.
- Nine paid holidays.



Environmental Responsibility

We have a strong commitment to the preservation and protection of the forests which supply our raw materials. We work with timberland owners to responsibly harvest trees in a selective manner.

Over the years, we have invested, developed and patented technology to produce the most out of veneer quality logs. From our knife grinder to our patented vacuum flitch beds, we have increased yields, allowing us to make the most out of our natural resource.



Proud member of:

AWI Architectural Woodwork Institute

FSC www.fsc.org FSC® C008082

Responsible Forestry SCScertified™

PEFC PEFC/29-31-267

Hardwood Forestry Fund

Proud supporter of:

The Joe Nuxhall Character Education Fund — Pitching Good Character



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